

CITY OF MT. MORRIS
Downtown Development Authority Meeting
February 19th, 2025
1:30 P.M.

- 1. MEETING CALLED TO ORDER:** Chairperson, Lou Templeton
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES:** Regular meeting minutes of January 15th, 2025.
- 5. COMMUNICATION:**
None.
- 6. APPROVAL OF TREASURER REPORT**
- 7. PUBLIC COMMENT**
- 8. UNFINISHED BUSINESS:**
None.
- 9. NEW BUSINESS:**
 - a. Presentation of the Wreath Decorating Contest Trophy to Hungry Howie's**
 - b. 2025 Food Trucks**
 - c. Discussion on other possible events to host**
- 10. PUBLIC COMMENT**
- 11. DDA MEMBER COMMENTS**
- 12. ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

CITY OF MT. MORRIS
DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes
January 15th, 2025

At **1:30 p.m.** City Clerk Spencer Lewis called the meeting to order.

PRESENT: Erika Ratkov, Mallory Young, Chris Dixon, Mayor Sara Dubey, Shirley Corcoran and Lou Templeton.

ABSENT: Joyce Bartos, Rich Young, Mike Cummings and Matt Gunn.

OTHERS: City Manager/City Clerk Spencer Lewis

SWEARING IN OF MEMBERS: Erika Ratkov, Lou Templeton, Chris Dixon, and Mike Cummings, terms ending December 2027.

ELECTION OF CHAIRMAN AND OATH OF OFFICE:

City Clerk Spencer Lewis opened the floor for nominations for the Election of Chairman to the Downtown Development Authority at 1:33 p.m.

A motion was made by Chris Dixon, and seconded by Shirley Corcoran to nominate Lou Templeton as Chairperson to the Downtown Development Authority.

With no further nominations the floor was closed for nominations for the Election of Chairman at 1:34 p.m.

Vote for the Election of Lou Templeton as Chairperson to the Downtown Development Authority:

All Ayes.

Motion Carried.

Lou Templeton was sworn in as Chairman of the Downtown Development Authority for 2025 by City Clerk Spencer Lewis.

ELECTION OF VICE-CHAIRMAN AND OATH OF OFFICE:

City Clerk Spencer Lewis opened the floor for nominations for the Election of Vice-Chairperson to the Downtown Development Authority at 1:35 p.m.

A motion was made by Chris Dixon, seconded by Lou Templeton to nominate Rich Young as Vice-Chairperson to the Downtown Development Authority.

With no further nominations, City Clerk Spencer Lewis closed the floor for nominations for the Election of Vice-Chairperson to the Downtown Development Authority at 1:36 p.m.

Vote for the Election of Rich Young as Vice-Chairman to the Downtown Development Authority.

All ayes.

Motion carried.

ROLL CALL:

A motion was made by Lou Templeton, and seconded by Chris Dixon to approve absent members listed above.

All ayes.

Motion carried.

AGENDA:

A motion was made by Chris Dixon, seconded by Shirley Corcoran to approve the agenda.

All ayes.

Motion carried.

CITY OF MT MORRIS
 11649 N SAGINAW ST
 MT MORRIS MI 48458-2020

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Huntington Public Funds Analyzed Checking

Account: -----2498

**Statement Activity From:
 01/01/25 to 01/31/25**

Days in Statement Period 31

Average Ledger Balance* 67,485.95
 Average Collected Balance* 67,485.95

* The above balances correspond to the
 service charge cycle for this account.

Beginning Balance	\$67,641.74
Credits (+)	189.26
Electronic Deposits	189.26
Debits (-)	488.05
Electronic Withdrawals	488.05
Ending Balance	\$67,342.95

Other Credits (+)

Account:-----2498

Date	Amount	Description
01/08	189.26	BUS ONL TFR FRM CHECKING 010825 XXXXXXXX1399

Other Debits (-)

Account:-----2498


Date	Amount	Description
01/07	89.07	BUS ONL TFR TO CHECKING 010725 XXXXXXXX1386
01/09	8.89	BUS ONL TFR TO CHECKING 010925 XXXXXXXX6787
01/13	356.43	BUS ONL TFR TO CHECKING 011325 XXXXXXXX6790
01/27	33.66	BUS ONL TFR TO CHECKING 012725 XXXXXXXX6790

Balance Activity

Account:-----2498

Date	Balance	Date	Balance	Date	Balance
12/31	67,641.74	01/08	67,741.93	01/13	67,376.61
01/07	67,552.67	01/09	67,733.04	01/27	67,342.95

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User: SPENCER
 DB: Mt Morris
 PERIOD ENDING 01/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 01/31/2025	ACTIVITY FOR MONTH 01/31/2025		AVAILABLE BALANCE	% BDG USE
		AMENDED BUDGET	NORMAL (ABNORMAL)		INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000								
248-000-402.000	CURRENT PROPERTY TAXES	16,000.00		17,451.12	178.54	(1,451.12)	109.07	109.07
248-000-445.000	CURRENT PROPERTY TAX PENALTY	100.00		108.29	10.72	(8.29)	108.29	108.29
248-000-675.100	FOOD TRUCK REVENUE	3,000.00		1,270.00	0.00	1,730.00	42.33	42.33
Total Dept 000		19,100.00		18,829.41	189.26	270.59	98.58	98.58
TOTAL REVENUES		19,100.00		18,829.41	189.26	270.59	98.58	98.58
Expenditures								
Dept 103 - AUTHORITY BOARD								
248-103-701.000	SALARY & WAGES	6,240.00		2,851.81	312.94	3,388.19	45.70	45.70
248-103-714.000	FRINGE BENEFITS	2,500.00		893.42	77.15	1,606.58	35.74	35.74
248-103-740.000	OPERATING EXPENSE	4,000.00		3,976.75	8.89	23.25	99.42	99.42
248-103-880.000	COMMUNITY PROMOTIONS	1,500.00		0.00	0.00	1,500.00	0.00	0.00
248-103-940.000	RENTAL	1,200.00		299.49	89.07	900.51	24.96	24.96
248-103-970.000	CAPITAL OUTLAY	2,000.00		0.00	0.00	2,000.00	0.00	0.00
248-103-971.000	LAND ACQUISITION	10,000.00		0.00	0.00	10,000.00	0.00	0.00
Total Dept 103 - AUTHORITY BOARD		27,440.00		8,021.47	488.05	19,418.53	29.23	29.23
TOTAL EXPENDITURES		27,440.00		8,021.47	488.05	19,418.53	29.23	29.23
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		19,100.00		18,829.41	189.26	270.59	98.58	98.58
TOTAL EXPENDITURES		27,440.00		8,021.47	488.05	19,418.53	29.23	29.23
NET OF REVENUES & EXPENDITURES		(8,340.00)		10,807.94	(298.79)	(19,147.94)	129.55	129.55